

Dedication – Relationships – Integrity – Inspiration – Collaboration – Compassion



LIGHTHOUSE LEARNING ACADEMY

2018-2019 Handbook

Mission: The Manitowoc Public School District commits to educate, engage and inspire all learners to thrive in a global community.

Vision: Inspiring Education - Empowering Community - Unleashing Potential

LLA Mission Statement

The mission of Lighthouse Learning Academy (LLA) is to provide students education in a non-traditional setting using an Individual Learning Plan (ILP) that fits the unique needs of each particular student.

Vision, Purpose and Direction

The LLA exists to provide resources and support to students and parents in order to allow them the flexibility and customization that best suits each child. The licensed staff of the LLA will work with families to assist students in achieving their maximum academic growth in all required areas throughout the school year. The LLA will provide the resources and support necessary for students to have access to an enriching and fulfilling academic experience. Our vision is that through this arrangement we can meet the unique needs of families who are eager and willing to take the lead role in the education of their children with licensed educational support and accountability measures that meet the requirements of the law for public school students in Wisconsin. *What we are:*

We are part of the local public schools that provide educational services to families whose students are seeking an educational option that they can direct from the home with a flexible schedule, personalized curricular choices, and access to resources under the directional support of licensed educational professionals.

LLA Staff

The LLA is a K-12 school with licensed teaching staff in all subject areas and grade levels. The staff includes an administrator, certified teachers, and technology support staff. This staff can include MPSD staff and Connections Education Staff.

The LLA Teacher works directly with the families to ensure that the student needs are being met throughout the school year and that there is continued academic growth.

LLA Parent

The Parent is the bridge to the resources provided by the LLA. The role of the parent in our school is absolutely essential to the successful growth of the student academically. The parent is responsible for maintaining a daily regimen of instructional opportunities and ensuring that the student is progressing at a pace that is meeting the individual needs of the student. The LLA Parent is responsible for maintaining contact with the LLA Teacher throughout the school year. The LLA Teacher will work with the parent to assist students in achieving their maximum academic growth in all required subject areas throughout the school year.

Community Agreement

The Community Agreement with Lighthouse Learning Academy staff, students, and parents clearly states the expectation for all members of this learning community. It must be completed prior to final enrollment in the LLA.

Communication/Attendance

Each LLA parent of a student enrolled in the school will be required to communicate with their family LLA Teacher regularly throughout the school year. Frequent communication is essential to the success of the partnership between the LLA and the family. Full attendance and participation will be determined by the frequency of the communication, student progress, and work completion, as measured by multiple means throughout the school year.

Curriculum

The LLA instructional model allows for a choice of curricular options that best fits the needs of the student and the family as determined by the **Individual Learning Plan**. Curricular choices may include: virtual courses through Pearson, MPSD courses or curriculum, and other curriculum options with consultation with LLA Teachers and ultimately approved by the LLA Administrator.

Courses Required by Grade Level:

| | Reading/ELA | Math | Science | Social Studies Financial Literacy .5 | Physical Ed/Health | Elective |
|--|--|-----------------------|-----------------------|--|--|-------------------------|
| K | Using a variety of resources, an individualized learning plan will be created to fit the needs of your child. This will be done with a combination of online and text resources. | | | | | |
| Grades 1-5 | Required | Required | Required | Required | Required | Art, Music |
| Grades 6-8 | Required | Required | Required | Required | Required | Art, Music |
| Grades 9-12 24 credits for graduation | Required 4 credits | Required 3 credits | Required 3 credits | 3 credits + .5 credit Financial Literacy | Required 1.5 credits + 1 Semester Health 2.0 credits | Required 8.5 credits |

All students grades K-12 should be enrolled in 6 classes each semester.

Community Service

Students in the LLA are strongly encouraged to engage in community service activities. Community service hours can be logged and utilized at the secondary level toward high school elective credit. Please contact your assigned LLA Teacher for details on community service ideas or for utilizing community service opportunities to earn elective credit.

Disciplinary Procedures

LLA students are subject to all MPSD policies referring to computer usage, email usage, and behavior during on-site courses and extracurricular activities. Disciplinary proceedings for violation of policies will be determined based on the frequency and severity of the infraction.

Extra and Co-Curricular Participation

The LLA encourages students to participate in extra or co-curricular offerings at MPSD. This includes field trips, extracurricular sports, clubs, and school functions. Students who participate in activities are subject to the policies and procedures governing participation and eligibility.

Academic Honesty

It is the expectation of LLA that students exercise responsible and ethical behavior. All work completed by students must represent a student's original ideas or cite all relevant sources. If the authenticity of the student's work is in question, a student may be required to take a proctored test or defend their work in person, on the phone or online.

Assessments

LLA student progress will be assessed in multiple manners throughout the school year. All students must complete Wisconsin State Assessments that include:

- K-2 Phonological Awareness Literacy Screening (PALS)
- Forward Exam grades 3-8
- ACT ASPIRE grades 9-10
- ACT and WorkKeys grade 11

Additional district assessments and virtual online assessments will also be available to LLA families in reading, writing, and math to assess achievement and monitor student progress.

Individual Learning Plan Form

Each student is required to have an Individual Learning Plan on file. This form is to be completed prior to the start of the school year, in collaboration with LLA staff and administrators. It will be reviewed throughout the year and updated as needed.

If a student is receiving special education, the student's Individualized Educational Program (IEP) team must consider whether the student's needs identified in the IEP could be reasonably addressed in the online program. The decision about the appropriateness of online education and the services, supports, or accommodations needed to allow participation by students with disabilities is made on a case-by-case basis in accordance with state and federal requirements.

Disclaimer

This handbook is not meant to supersede or conflict with MPSD policies, state statutes, or federal law. Policies and procedures are in effect for the school year this handbook is issued and are subject to change during the school year if policies or laws change.