



To our MPSD Students, Staff, Families and Community:

The safety and well-being of our students and staff in the Manitowoc Public School District is our top priority. With the recently elevated discussion regarding the coronavirus disease (COVID-19) in the news, we want to take a moment to reinforce preventive safety measures and communicate that the district has a pandemic plan in place.

At this time, there has only been one confirmed case of coronavirus in Wisconsin. As a school district, we are closely monitoring the situation and taking guidance from the Wisconsin Department of Health and the U.S. Centers for Disease Control and Prevention (CDC). Our school nurses work alongside school administrators to plan and respond to emerging communicable disease concerns following the guidance of the public health department and CDC recommendations.

We all play a role in keeping our community healthy. We encourage everyone to practice prevention steps, including:

- Wash your hands regularly, especially after using the restroom and before preparing or consuming food. Using soap and hot water, wash for about 20 seconds. If soap and water are unavailable, clean your hands with hand sanitizer that contains at least 60% alcohol, covering all surfaces of your hands and rubbing them together until they feel dry.
- Avoid coughing or sneezing into your hands or in the air. Always try to cough or sneeze into a tissue, and then throw the tissue away and wash your hands. If you don't have a tissue, cough/sneeze into your arm.
- Avoid touching your eyes, mouth and nose.
- If children are feeling sick, please keep them home from school. Allow them some time to feel better so that they do not risk infecting others.

Additional resources are available on the CDC website, [cdc.gov](https://www.cdc.gov).

Sincerely,

A handwritten signature in black ink that reads 'Mark Holzman'.

Mark Holzman
Superintendent
Manitowoc Public Schools