

MINUTES OF BOARD MEETING
Manitowoc Board of Education
December 8, 2015

A regular meeting of the Board of Education was called to order by Board President Keith Shaw at 6:30 p.m. Members present were: Ms. Linda Gratz, Ms. Barbara Herrmann, Mr. Dave Longmeyer, Mr. Dave Nickels, Ms. Karen Rohrer, Ms. Catherine Shallue, and Mr. Keith Shaw. Also present were Superintendent Mark Holzman and Board secretary Rebecca McLafferty.

Motion was made by Catherine Shallue and seconded by Karen Rohrer to move into closed session for the purpose of considering the employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility, i.e. a candidate who may be qualified to serve as Director of Buildings and Grounds for the Manitowoc Public School District, as authorized pursuant to Section 19.85(1)(c) of the Wisconsin Statutes.

The Board reconvened in open session at 7:00 p.m.

Board members logged into BoardBook. The meeting began with the Pledge of Allegiance.

A motion was made by Karen Rohrer, seconded by Barbara Herrmann, and unanimously carried, to approve the minutes of the November 10, 2015, regular meeting and the November 24, 2015, special meeting.

Stangel Elementary School teacher Renee Jacobson introduced students who gave demonstrations of 6th grade technology integration. Some students utilized PowToons' animated software within their video presentations, entitled "Early Man"; another presentation highlighted a collaborative dog agility course project proposed for the 8th Street dog park.

Karen Rohrer, Chairperson of the Finance and Budget Committee, reported on the December 3, 2015, meeting. The committee voted to approve a tentative list of Kupper/Ratsch requests totaling \$18,830.18 which includes an additional \$6,000 for musical instruments to be brought to the board for approval. At the committee meeting, Director Ken Mischler presented information on the 2016-17 budget; no action was taken on the budget at that time. On motion from committee, the Board unanimously approved the list of Kupper/Ratsch requests as presented.

The payment of vouchers was presented by Director of Business Services Ken Mischler. A motion was made by Karen Rohrer, seconded by Dave Longmeyer, and unanimous carried to approve voucher #623 totalling \$2,465,002.33 and voucher #626 totalling \$2,243,745.30, for a total of \$4,708,747.63. Mr. Mischler presented the financial report for the month ending November 30, 2015.

Director of Human Resources Lori Miron presented the Personnel Report consisting of the hire of Chris Dupre as the district's Buildings & Grounds Director effective January 1, 2016; appointment of one teacher, and three extra-curricular appointments. On motion by Barbara Herrmann, seconded by Linda Gratz, the Board unanimously approved the Personnel Report as presented.

Superintendent Mark Holzman informed the Board that MPSD students Alyssa Barker and Rebekah Lazzeroni will perform at Carnegie Hall in February. MPSD employees will receive a confidential survey from School Perceptions to assess school and district climate, culture, and priorities. Superintendent Holzman informed the Board that schools and the community have rallied support for the Wilson student who was recently struck by a school bus.

Superintendent Holzman presented policy 0130 technical corrections for the second read. Confusion surrounded the Board's September 22, 2015, approval of the policy which had not yet been subject to first and second reads. On October 27, 2015, the first read was held. The attached policy draft did not set forth lined-out verbiage, so after considerable discussion, Linda Gratz moved and Catherine Shallue seconded a motion to approve the second read of policy 0130, adding the following technical corrections provision:

The District Administrator is authorized to review and make technical corrections to policies that have already been adopted through normal rulemaking procedures. The District Administrator shall inform the Board of any such changes at the next regular Board meeting.

All other wording to Policy 0130 remain unchanged. Motion passed unanimously.

Board President Keith Shaw reminded Board members that the Superintendent Holzman's employment contract needs to be modified to reflect the number of evaluations he will receive this year. Motion was made by Karen Rohrer, seconded by Linda Gratz, to amend Superintendent Holzman's 2015-2016 employment contract to incorporate three evaluations consisting of two informal and one formal evaluation, no later than June 2016, for this 2015-2016 school year. Motion passed unanimously.

Motion was made by Karen Rohrer and seconded by Catherine Shallue to amend MPSD Policy 1240 (Evaluation of Superintendent) to reflect "no later than June 2" for the final/formal evaluation for 2015-2016, and to resort back to previous procedures after the 2015-2016 school year.

WASB resolutions to be considered at the January Wisconsin Education Convention were distributed to board members. The Board will be asked to give feedback to the district's delegate assembly representative Dave Longmeyer at the January, 2016, meeting.

Motion was made by Dave Longmeyer, seconded by Catherine Shallue, to approve a 1% employment compensation increase for 2015-2016, for non-teacher employees. Motion passed unanimously, as presented.

Motion was made by Catherine Shallue, seconded by Dave Longmeyer, and unanimously passed, approving an administrative compensation increase of 1% and allowing a step increase of \$2,000 per year based on the proposed schedule. Motion passed unanimously.

Director of Pupil Services Joanne Metzen gave an update on pupil services staffing. Ms. Metzen reminded the Board that she reported in October that she would keep the Board updated regarding caseloads, particularly for students with special needs. She is working creatively to address demands, but is aware of escalating caseloads which might not be able to be solved without additional staffing. She will keep the Board apprised of the situation.

Superintendent Holzman reminded Board members that there will not be a fourth Tuesday meeting in December.

On motion by Dave Nickels, seconded by Barbara Herrmann, motion carried to adjourn the meeting at 8:42 p.m.

Respectfully submitted,
Rebecca McLafferty, Secretary

Keith Shaw
Board President