

MINUTES OF BOARD MEETING
Manitowoc Board of Education
November 10, 2015

A regular meeting of the Board of Education was called to order by Board President Keith Shaw at 6:00 p.m. Members present were: Ms. Linda Gratz, Ms. Barbara Herrmann, Mr. Dave Longmeyer, Mr. Dave Nickels, Ms. Catherine Shallue, and Mr. Keith Shaw. Also present were Superintendent Mark Holzman and Board secretary Rebecca McLafferty. Member absent: Ms. Karen Rohrer

Motion was made by Barbara Herrmann and seconded by Linda Gratz to move into closed session for the purpose of considering the annual performance evaluation of the Superintendent of Schools of the School District, as authorized pursuant to Section 19.85(1)(c) of the Wisconsin Statutes. Motion passed unanimously by roll call vote (6-0).

The Board reconvened in open session at 7:02 p.m.

Board members logged into BoardBook. The meeting began with the Pledge of Allegiance.

A motion was made by Barbara Herrmann, seconded by Linda Gratz, and unanimously carried (6-0), to approve the minutes of the October 13, 2015, regular meeting and the October 27 and 29, 2015, special meetings.

Board President Keith Shaw asked the Board to consider moving the course proposals from New Business to Committee Reports. It was the consensus of the Board members to move these items as requested.

Board President Shaw acknowledged correspondence received from the City of Manitowoc regarding an annexation.

Wilson Junior High School Principal Lee Thennes introduced 9th grade science teacher Ann Hanson and students Sophie Steimle, Aidan Brennan, Cameran Hofmeyer, and Natalie Damian, whom gave a presentation on Monarch butterflies. Project goals included science process skills, inquiry based learning, human impact, authentic and lifelong learning, structure and function, and 21st Century skills. Major topics included monitoring monarch populations and migration, monarch sightings/milkweed observance, monarch tagging, and human impact.

Barbara Herrmann, Chairperson of the Curriculum Committee, reported on the October 27, 2015, meeting. Five course proposal were approved by the committee to be brought to the Board for approval: Introduction to Computer Science; Computer Science and Software Engineering; Advanced Placement (AP) Human Geography; International Baccalaureate (IB) Film; and Graphic Design/Illustration. The Committee reviewed out of state travel procedures for staff and decided that the staff travel request and report procedures will be followed. Also,

Lincoln High School and Lakeshore Technical College have transcribed a Microbiology course for 2015-16 and 2016-17. On motion brought from committee, the Board unanimously (6-0) approved the five course proposals as presented.

The payment of vouchers was presented by Director of Business Services Ken Mischler. A motion was made by Dave Longmeyer, seconded by Barbara Herrmann, and unanimous carried (6-0) to approve voucher #618 totalling \$2,870,661.60 and voucher #621 totalling \$3,184,777.51, for a total of \$6,055,439.11. Mr. Mischler presented the financial report for the month ending October 31, 2015.

Director Mischler updated the Board on referendum and capital project (\$5 million borrowing) expenses for 2015-2016. In regard to the \$600,000 maintenance and security needs, the district has spent \$185,833 toward ongoing projects. Included projects are HVAC condensate pumps, unifi dome video camera, site improvements and landscaping (schools and municipal field), replacing exterior doors, flooring, and plumbing projects. The \$400,000 for technology needs has been spent. Purchases included interactive whiteboards, chromebooks, desktop computers, network upgrade and information system backup, tables, chairs and storage totes for student computers, and PA system upgrade. Director Mischler reported that the continued MPSD support for operational needs of \$1 million prevented the district from cutting personnel or programs. It was suggested that this update be placed on the district website. The \$5 million capital borrowing is up to approximately \$543,984. The Board will be updated as projects progress.

Director of Human Resources Lori Miron presented the Personnel Report consisting of four retirements, the hire of one teacher and three support staff; and nine extra-curricular appointments. On motion by Dave Longmeyer, seconded by Linda Gratz, the Board unanimously (6-0) approved the Personnel Report as presented.

Director of Pupil Services Joanne Metzen presented the Bloodborne Pathogens Exposure Control Plan. On motion by Catherine Shallue, seconded by Barbara Herrmann, the plan was approved as presented.

Director Metzen presented the 2015 Emergency Nursing Services Plan. On motion by Barbara Herrmann, seconded by Catherine Shallue, the plan was approved as presented.

Discussion ensued regarding the proposed donation from Jefferson PTA to improve playground space at Jefferson Elementary School. The proposal includes removing blacktop behind the school, supplying and placing topsoil, grading, soil preparation and installation of sod, to create approximately 20,000 square feet of green space at a cost of approximately \$20,650. On motion by Linda Gratz, seconded by Catherine Shallue, the Board unanimously agreed (6-0) to accept the proposed donation from Jefferson PTA, and the green space project as proposed.

Board members were invited to attend the 95th Wisconsin State Education Convention in Milwaukee on January 20-22, 2016. Board President Shaw appointed Dave Longmeyer as the District representative to attend the Delegate Assembly and Keith Shaw as the alternate. Board members were asked to confirm, as soon as possible, their intentions to attend the convention.

Superintendent Mark Holzman gave an update on 4K enrollment in the district, voicing concerns regarding afternoon classroom sizes and guidelines regarding off-site classroom sizes. Riverview Principal Cathi Burish reported that Head Start and Lakeshore Child Care have maximum class sizes of 22 students. After considerable Board discussion, motion was made by Linda Gratz and seconded by Barbara Herrmann to approve the Directors and Administrators searching for a new 4K teaching position, which will be limited term (1-year). Motion passed unanimously (6-0).

Superintendent Holzman reported that the first quarter ended on November 6 and the school year is off to a great start. Parent/Teacher Conferences have been held and practices begin soon for a number of sports.

Superintendent Holzman and Athletic Director Dave Steavpack spoke to the Board regarding the proposal for MPSD to assist funding of the Manitowoc United Hockey program. The proposed costs for the 2015-2016 season are transportation \$2,985; officiating costs \$1,314; and coaching salaries \$5,000, for a total of \$9,299. These costs are based on 15 students from all schools. The MPSD will pay the percentage of costs relative to the number of MPSD student-athletes (12 proposed for 2015-16). The total cost of \$9,299 divided by the number of total athletes (15) x the number of MPSD student athletes (12) gives an MPSD cost of \$7,439.28 for the 2015-16 school year. It was noted that the amount may increase in future years due to increased travel expenses and officiating costs. Coaching salaries will remain the same unless the MPSD coaching stipends increase. Motion was made by Dave Longmeyer and seconded by Dave Nickels to approve MPSD financial support of the Manitowoc United Hockey program as stated, without a cap per athlete moving forward. Motion passed 5-1 (Shallue opposed).

On motion by Linda Gratz, seconded by Catherine Shallue, motion carried to adjourn the meeting at 8:29 p.m.

Respectfully submitted,
Rebecca McLafferty, Secretary

Keith Shaw
Board President