

Manitowoc Public School District  
Manitowoc, Wisconsin

Board of Education Policy and Personnel Committee Meeting Minutes  
February 19, 2014

The Manitowoc Public School District Policy and Personnel Committee met on Wednesday, February 19, 2014 at 4:00 p.m. Committee members Dave Nickels and Dave Longmeyer were present. Catherine Shallue was absent. Superintendent Marcia Flaherty, Human Resources Director Andrea Holschbach and Business Director Ken Mischler were present for Administration.

The meeting was called to order at 4:00 p.m.

The first agenda item was to discuss a referral made to the Policy and Personnel Committee regarding spouses taking the Health Risk Assessment (HRA). Discussion was held regarding whether health plan changes should continue to be made by the District Medical Insurance Committee or if all changes need prior approval from the Board. The Committee members determined the Board should be made aware of DMIC decisions by receiving printed copies of the DMIC minutes following each meeting as part of the board packet. Large impact items, with significant costs attached would continue to be brought to the Board for approval. The committee members were comfortable with continuing with the current process of the DMIC discussing plan design changes because ultimately the Board can make a different decision if it is something the Board did not support.

The rest of the meeting was discussion on policy updates.

We discussed policy **6320** Purchasing at our January 29<sup>th</sup> meeting but there were questions regarding the dollar amount for bids so we asked Ken Mischler to join us to discuss how that amount was set. Ken explained that there had not been a dollar amount that triggered bids previously and he felt the dollar amount chosen is realistic to the type of purchases the school district makes. We get quotes for things under that dollar amount but we would be required to get bids for items over the dollar amount. The committee was comfortable with the explanation and we will keep the \$100,000 bid amount in the policy.

We the discussed policy **7542** Access to District Technology Resources from Personally Owned Communication Devices which we did not get to at our January 29, 2014 meeting. There were no changes.

We then reviewed the following policies:

**2131.01** Reading Instructional Goals and Kindergarten Assessment (new policy to MPSD). There were no changes.

**2270** Religion in the Curriculum (revised policy). There were no changes.

**3362/4362/5517** Employee and Student Anti-Harassment (revised policy) Instead of "link" to the policy in the handbook we should change it to reference the policy in the handbook because our handbooks do not actually "link" to the policies.

**5111.01** Homeless Students (revised policy). There were no changes.

**5730** Equal Access for Non-district Sponsored, Student Clubs and Activities (revised policy). The paragraph that was crossed out due to there being a duplicate paragraph needs to be added as the last paragraph. "The principal may take such action as may be necessary to maintain order and discipline on school premises and to protect the safety and well-being of students and staff members. This needs to be the last paragraph.

**6330** Student Records (revised policy). There were no changes.

**8390** Animals on District Property (new policy). There were no changes.

**9130** Public Requests, Suggestions, or Complaints (revised policy). Need to add the work "Professional" to paragraphs 1, 2, and 4 on page 3.

**9150** School Visitors (revised policy) Need to add back in "or the principal" to paragraph 3 on page 1.

**9160** Public Attendance at School Events (revised policy). There were no changes.

Policy 8800 was not included in the NEOLA update but it is reference in policy 2270 Religion in the Curriculum so I requested a copy from NEOLA so we could review the policy.

**8800** Religious/Patriotic Ceremonies and Observations (new policy to MPSD). There were no changes.

There was a motion made by Dave Nickels and seconded by Dave Longmeyer to bring the policies from the 1/29/14 meeting and the 2/19/14 meeting for a first read with the changes as noted in the 1/29/14 minutes and the 2/19/14 minutes being incorporated into the policies.

There was a motion by Dave Longmeyer and seconded by Dave Nickels to adjourn the meeting at 5:30 p.m.