

MINUTES OF BOARD MEETING  
Manitowoc Board of Education  
August 12, 2014

A regular meeting of the Board of Education was called to order by Board President Linda Gratz at 5:30 p.m. Members present were: Ms. Barbara Herrmann, Mr. Dave Longmeyer, Mr. Dave Nickels, Ms. Karen Rohrer, Ms. Catherine Shallue, Mr. Keith Shaw, and Ms. Linda Gratz. Also present were Superintendent Marcia Flaherty and Board secretary Rebecca McLafferty.

A motion was made by Barbara Herrmann, seconded by Karen Rohrer, and unanimously carried by roll call vote to convene in closed session for the purpose of considering the employment, promotion, compensation or performance evaluation data of a public employee over which the government body has jurisdiction or exercises responsibility, i.e. a candidate who may be qualified to serve as a teacher for the Manitowoc Public School District, as authorized pursuant to Section 19.85(1)(c) of the Wisconsin Statutes.

The Board reconvened in open session at 7:00 p.m. and began with the Board members logging in to BoardBook, followed by the pledge of allegiance and roll call.

A motion was made by Keith Shaw, seconded by Barbara Herrmann, and unanimously carried, to approve the minutes of the July 8, 2014, regular meeting and the July 22, 2014, special meeting.

Monroe Elementary School Principal Bill Bertsche gave a brief history of Reading Roundup, a collaborative project between the MPSD, Southfield Townhouses and the YMCA. He introduced teacher Melissa Buck and UW-Green Bay's Director of Continuing Professional Education Joy Ruzek, who further elaborated on the project's success.

Karen Rohrer, Chairperson of the Finance & Budget Committee, reported on the July 15, 2014, committee meeting. The meeting was held to assist committee members in understanding the complicated state equalization process and the aid formula. This meeting was the first of two during which Business Services Director Ken Mischler will discuss these topics.

The payment of vouchers was presented by Director of Business Services Ken Mischler. A motion was made by Keith Shaw, seconded by Dave Longmeyer, and unanimously carried to approve voucher #463 totalling \$524,990.95, voucher #504 totalling \$3,743,613.82, and voucher #506 totalling \$1,343,214.69, for a total of \$5,611,819.46. There were no financial statements this month due to an ongoing audit.

Director of Human Resources Andrea Holschbach presented the Personnel Report and an Addendum. Board President Gratz reported that the Board would break down the vote into sections. Motion was made by Keith Shaw, seconded by Dave Longmeyer, and unanimously carried to approve the Personnel Report as presented. Motion was made by Keith Shaw and

seconded by Karen Rohrer to approve the last five positions on the Addendum (four professional staff and one support staff). Motion carried unanimously.

Motion was made by Dave Longmeyer and seconded by Keith Shaw to approve the hire of Dennis Larsen. Board members expressed disappointment that the Board has been asked to approve the hire of noncertified teachers without the Board's knowledge. Motion was made by Dave Nickels, "to modify the motion to approve the hire of Mr. Larsen to include a requirement that all subsequent hires of noncertified teachers be made separately from other recommended hires and the Board be given the reasoning for having to request an emergency license." Director of Human Resources Andrea Holschbach provided rationale for the request to hire a noncertified licensed teacher. After discussion, the Board voted to amend the original motion as presented. Motion passed 5-0 (Shallue, Rohrer dissenting). The Board then voted to approve the hire of Mr. Larsen, providing that all subsequent hires of noncertified teachers be made separately from other recommended hires, and the Board be given the reasoning for having to request an emergency license. Motion passed 5-0 (Shallue, Rohrer dissenting).

Motion was made by Catherine Shallue, seconded by Keith Shaw, and unanimously carried to approve Davis & Kuelthau, s.c. as the Manitowoc Public School District's legal counsel for 2014-2015.

Motion was made by Keith Shaw and seconded by Catherine Shallue to approve Keith Shaw as the District Representative, and Dave Longmeyer as the Alternate District Representative, to the WASB State Education Convention January 21-23, 2015, in Milwaukee. Motion carried unanimously.

Director of Pupil Services Joanne Metzen gave the Seclusion and Restraint Report. Board members expressed concerns and it was clarified that there were 41 students involved in incidents for the 2013-2014 school year, of which 34 were students with disabilities. Questions revolved around staff training for seclusion and/or restraint incidents.

Superintendent Marcia's District Activity Update included the following: DPI renewed two Community Learning Center 21<sup>st</sup> Century School grants for Jefferson (\$75,000) and Washington Jr. High School (\$100,000); Kari Krull received an Outstanding Young Wisconsinite award from the Junior Chamber International (JCI) of Wisconsin; Superintendent Flaherty and Catherine Shallue attended a 2-day economics seminar in Green Bay; Response to Instruction Center provided a workshop for teachers; English and classroom teachers attended a Lucy Calkins instruction program; webmaster training is ongoing for MPSD staff for the new Sharp School website; Educator Effectiveness training will be held tomorrow for principals and assistant principals; enrollment is being closely monitored and is fluctuating, which is normal for this time of year.

On motion by Dave Nickels, seconded by Barbara Herrmann, the second read of the following policies from the Personnel Committee was unanimously carried: 3213/4213 Student Supervision, 3217/4217 Weapons, 3120.09/4120.09 Volunteers, 0144.3 Conflict of Interest,

1220 Employment of Superintendent, 1630.01/3430.01/4430.01 FMLA, 8310 Public Records. On motion by Keith Shaw, seconded by Dave Longmeyer, the second read of the following policies from the Curriculum Committee was unanimously carried: 5771 Search and Seizure, 5340 Student Accident/Illness/Concussion, 2131.01 reading Instructional Goals and Kindergarten Assessment, 2700.01 School Performance Report, 5111 Eligibility for Resident/Nonresident Students, 5460 Graduation Requirements, 5720 Student Activism.

Motion was made by Catherine Shallue, seconded by Keith Shaw, and unanimously carried by roll call vote, to approve the 2013-2014 budget adjustments as presented.

Motion was made by Karen Rohrer, seconded by Catherine Shallue, and carried, to adjourn the meeting at 8:22 p.m.

Respectfully submitted,  
Rebecca McLafferty, Secretary

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Linda Gratz  
Board President